

- (ii) You are Pranav Sen, a senior editor at Popular Publications. Draft a letter to Sudhir Malhotra who has applied for an editorial position in your publishing company, asking him to attend an interview at your office. Give all the necessary details such as date, time and office address.

OR

You are Sharif Abdullah of 35, Palam Vihar, New Delhi. You are planning to buy an automatic washing machine. Write to the Sales Manager, Apex Electronics, Karol Bagh, New Delhi, asking for a catalogue and price list. 5

- (iii) Write a note on the importance of body language in non-verbal communication.

OR

Imagine that you have been asked to attend an interview for the position of a Medical Representative in a pharmaceutical company. List six ways in which you will prepare for the non-verbal part of your interaction at the interview. 5

B.Com. (Part-I) Examination
COMPULSORY ENGLISH (Old)
(Languages)

Time—Three Hours]

[Maximum Marks—70

1. Attempt any **FIVE** to the following :
 - (i) What were the first impressions that the author had about the bank he walked into ?
 - (ii) Attempt a character sketch of Gangu.
 - (iii) How did Jade Snow learn to analyse and to express more readily in English at the end of a year's study ?
 - (iv) Describe the family background in which Kalam was born.
 - (v) Describe with suitable examples, the misuse of language in advertising.
 - (vi) Write a short note on guarantee in a contract.
 - (vii) Write in short R.K. Narayan's views on the process of 'toasting' by Americans. 25
2. Attempt any **THREE** of the following :
 - (i) How does Nissim Ezekiel comment on the use of English by the Indians ?
 - (ii) Why does Kirkup think that 'no men are foreign, and no countries strange' ?
 - (iii) What are the views expressed in the poem, 'Stopping by Woods on a Snowy Evening' ?

- (iv) What is the effect of money madness on people today ? Why does the poet call it a vast collective madness ? 15
- (v) How does Whitman personify death in the poem Gods ? 15
3. (a) Change the narration of the following (any **ONE**) :
- (i) 'I want to marry her', said Gangu. 2
- (ii) 'Grandpa, let me in', Menaseh requested. 2
- (b) Change the voice (any **TWO**) :
- (i) I poked the ball of money at him. 4
- (ii) He does not tolerate even the slightest rebuke. 4
- (iii) Jade Snow could not immediately grasp the new concept of individual training. 4
- (iv) The sight of money rattles me. 4
- (c) Use the correct form of the verbs given in the brackets. (any **THREE**) :
- (i) When he found me just alone, he _____ (think) that I was merely idling. 3
- (ii) Now I am trying to _____ (teach) you to think. 3
- (iii) When you send your card in, the busy man's secretary _____ (appear) and whispers in your ear. 3
- (iv) The delivery period should be _____ (state) in contract. 3
- (v) A few heavenly talents _____ (brighten) the world in each generation. 3

- (d) Do as directed (any **THREE**) :
- (i) normally (Give synonym) 3
- (ii) calm (Give antonym) 3
- (iii) rebuke (Give synonym) 3
- (iv) valid (Give antonym) 3
- (v) deposit (Give antonym) 3
- (e) Use the following phrases in sentences of your own (any **THREE**) :
- (i) in order to 3
- (ii) accustomed to 3
- (iii) agreed upon 3
- (iv) instead of 3
- (v) made up of 3
4. (i) You are Vinita Sharma, President of the Students' Union in Fatima Medical College, Patna. The college is conducting a free medical camp for women and infants. Write a notice for the college notice board informing students about the event. Give details including venue, duration etc. 3

OR

You are the Principal of Janta College for Women, Aurangabad. Prepare an agenda for a meeting with the Director of Physical Education and the Secretary and the Treasurer of the College Sports Club. The meeting has been called to discuss the venue, dates and the budget of the proposed 'District Level Basketball Tournaments to be organised by the college. 5