

Bachelor of Vocation Part—I (Semester-II)
Examination (Summer-2015)
ENGLISH COMMUNICATION SKILLS-II
Paper—2 BVC GEC 1

Time—Three Hours]

[Maximum Marks—40

Note :— Attempt ALL questions.

1. (A) Fill in the blanks with appropriate modal auxiliaries :
- (i) You got here very quickly. You _____ have walked very fast. (can, must)
 - (ii) I had brought my camera. So I _____ take any photograph. (could, will)
 - (iii) 'Where is Bob ?' 'I am not sure. He _____ be having lunch.' (could, might)
 - (iv) _____ you please be quite ? I'm trying to concentrate. (will, can) 4
- (B) Fill in the blanks with suitable words given below :
 (everywhere, absolute, almost, absolutely)
- (i) The food is _____ ready to serve.
 - (ii) They are _____ right.
 - (iii) We looked for you _____ . 3

(C) Pick out adverbial phrases in the following sentences :

- (i) I am never late for school.
- (ii) Ram and Rahim always help one another in times of need.
- (iii) Thirty people attended the function on the last Sunday. 3

2. (A) Write a job application for the following advertisement :

Applications are invited for the post of a Clerk. A graduate with sound knowledge of computer applications, will be preferred. Write to the Manager, Sahara Computers, Sita Bardi, Nagpur.

(B) In response to the above advertisement write down a resume to attach alongwith job application.

OR

(C) Write a job application for the post of a Mechanic for the following advertisement :

We are looking for fresh graduates with the knowledge of Farm Equipment and Machinery, and Vehicle Testing for our firm – Tata Machineries and Repairing Centre, Biyani Chowk, Amravati. Write to the Manager.

4. Write conversations for the following situations (any **TWO**) :

- (i) Ratan is a new student in the college. He asks Varun for directions to the library.
- (ii) Mrs. Jadhao is waiting at a bus stop with her junior colleague, Mr. Santosh. Someone snatches her handbag and runs away. Her colleague, Mr. Santosh runs after the man and gets the handbag back. Mrs. Jadhao thanks him.
- (iii) Lata invites the Police Commissioner to be the chief guest at her college annual day celebrations. 10

attains epidemic proportions. Honourable living is threatened. It is important to recognise that corruption thrives because of a sleepy conscience.

OR

Courtesy and manners go hand in hand. It is equally important, if not more, to practice manners at home and not just on outsiders. Showing consideration and good manners brings out a feeling of warmth and acceptance in the home. Courtesy means practicing good manners. Besides being self-satisfying, politeness and courtesy have many more advantages than rude behaviour. Considering that, I wonder why more people don't practice courtesy. Rude and discourteous people may get short-term results. Most people like to avoid dealing with such behaviour and in the long run, rude people are disliked.

Politeness is the hallmark of gentleness. Courtesy is another name for politeness. It costs a little but pays a lot, not only to the individual but also to the entire organisation.

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(D) In response to the above advertisement write down a resume to attach alongwith job application. 10

3. (A) Read the following extract and make a note of it :

Connectivity is the capability of your microcomputer to share information with other computers. Data and information can be sent over telephone lines or cable and through the air. Thus, your microcomputer can be connected to other computers. It can connect you to the Internet and to many computerized data banks and other sources of information that lie well beyond your desk.

Central to the concept of connectivity is the computer network. A network is a communications system connecting two or more computers. Network connect people as close as the next office and as far away as halfway around the world. The largest network in the world is the Internet. It is like a giant highway that connects you to millions of other people and organisations located throughout the world.

OR

The mixing of harmful gases and other particles in the air is called air pollution. Polluted air affects our health. Breathing polluted air can cause diseases and other health problems.

Some substances which cause air pollution come from natural sources. Dust, sandstorms, volcanic eruptions, forest fires and pollen from plants and flowers are natural causes of air pollution. Pollen irritates the eyes and harms our respiratory organs. The main cause of air pollution, however, are human-made factors. Smoke from factories, vehicles, burning of fuels and bursting firecrackers polluted the air around us. Sometimes, pollutant present in the air may combine with natural substances and harm living organisms. Air pollution also harms plants. Due to the presence of pollutants in the air, most plants are unable to prepare food properly. This slows down their growth. Over time, they become weak and die out slowly.

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- (B) Read the following text and pick out a statement of facts, illustrations, opinions supporting it :

In corrupt societies when a person sees inhuman treatment, he sometimes wonders if this world was created by God or the Devil. Corrupt democracy means that gangsters run the country in uniform and terrorise the honest citizens. A corrupt government is nothing less than organised crime. Whenever a corrupt government official says, "I am from the government and I am here to help," you know you have a problem on your hands. Officials are supposed to be the servants of the public but their way of functioning suggests that the public has become the servant of the corrupt.

The preservation of a government depends on the faithful discharge of duties by its citizens. If citizens neglect their duties and place unprincipled men in office, the government will inevitably become corrupt.

When corruption becomes a way of life, freedom loses its meaning. A society succumbs when corruption