

First Semester M. Sc. (Applied Electronics) (CBS) Examination

(New)

COMMUNICATION SKILLS

I AE 5

P. Pages : 4

Time : Two Hours]

[Max. Marks : 40

- Note :** (1) All questions carry marks as indicated.
 (2) Due credit will be given to neatness and adequate dimensions.
 (3) Diagrams should be given wherever necessary.
 (4) Use pen of Blue/Black ink/refill only for writing the answer book.

1. Read the following paragraph carefully and answer the questions given below :

My own faith in Chaitanya started giving me abundant strength. I no longer wanted to hide myself from the glaring eyes of the world. I took him around with me. He went with us everywhere like any normal child. We were not sorry or uncomfortable carrying him around.

If I required help for him in public places, I was not embarrassed to seek it from people around. I did not mind telling them that he was a special child. I was not more scared of people's curious looks and awkward questions. I could talk about Chaitanya's problem calmly. As my mind opened up further, I could discern a new hope springing in my heart. I felt happy I was special mother. The special school did Chaitanya a lot of good. He was now a much more confident person, adored by his teachers, his friends and his school staff. His speech improved any expression became clearer. His social manners became laudable.

Academically, he was still lagging behind the expected standard of learning but it was okay. He started developing an all round interest in craft, art, music, dancing, sports.

Early in 1997-98, when he returned from state level interschool sports, he had two prizes to his credit and a silver medal. He had won his laurels in athletic events and the silver medal in a running race.

When I saw the prizes and read the citation Chaitanya had received, I was stupefied, in total disbelief, then-hugged him, kissed him and cried unabashedly to my hearts content. That day I cried for the first time out of joy and sense of being vindicated, without practice he had competed with approximately 1,800 children drawn from various schools all over the state. He was subsequently

selected for the marathon race, but he could not participate due to a health problem. "May be next year, he would", I assured myself. And I, as his proud mother, would proudly chronicle his future achievements and success to inspire other mothers of the world.

- (a) Answer the following questions ? 4
- (i) What philosophy of life did the mother develop from her experience of bringing up Chaitanya ?
 - (ii) Do you think the story of Chaitanya is inspiring ? Why ?
- (b) In what ways can you help such a special child and his/her family ? 3
- (c) Do as directed :
- (i) We were not uncomfortable carrying him around.
(Rewrite as affirmative sentence)
 - (ii) Which word from passage means the following :—
 - (1) Record events in the order they happened.
 - (2) Not being ashamed or embarrassed.
 - (iii) He wiped the dust off and gently wrapped it in brown paper.
(Rewrite using the 'ing' form of the underlined word)
 - (iv) He had seen the tender light
(Change the voice)
 - (v) As soon as I finish my work, I go home. (Change into No sooner -
- - - - than)
 - (vi) Offer a bouquet will him flowers of Shobha.
(Arrange words and form meaningful sentence)
 - (vii) They found a treasure.
(Add question tag.)

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OR

2. The great advantage of early rising is the good start it gives us in our days work. The early riser has done a large amount of hard work before other men have got out of bed. In the early morning this mind is fresh, and there are few sounds or other distractions, so the work done at the time is generally well done. In many

cases the early riser also, finds time to take some exercise in the fresh morning air and this exercises supplies him with a full of energy. That will last until the evening by beginning so early, he knows that he has plenty of time to do thoroughly all the work he can be expected to do, and is not tempted to hurry over any part of it. All his work being finished in good time, he has a long interval of rest in the evening before the timely hour when he goes to bed. He gets to sleep reversal hours before mid-night at the times then sleep is most refreshing and a sound nights rest rises early next morning is good health and spirits for the labour of a new day.

It is very plain that such a life as this is far more conducive to health than that of the man who shortens his waking hour's by rising late and so can afford in the course of the day little leisure for necessary rest.

Any one who lies in bed late must, if he wished to do a full day's work go on working to a correspondingly late hour and deny himself the hour or two of evening exercise that he ought to take for the benefit of his health. But inspite of all his efforts, his will probably not produce as good results as the early riser, because he misses the best working hours of the day.

(a) Answer the following questions :—

- (i) What is the advantage of rising early ?
- (ii) Why is the work done in the early morning well done ? 4
- (b) Do you think that early rising is advantageous as adopted in Indian culture ?
Why ? 3

(C) Do as directed :—

- (i) Which word from the passage mean the following :—
 - (1) Having power to promote.
 - (2) Something that diverts.
- (ii) The great advantage of early rising is the good start.
(Rewrite as negative sentence)
- (iii) The sun rises in the east.
(Identify the tense)
- (iv) Anand is the tallest boy in the class. (Change the degree)
- (v) It is of no use. (Change into affirmative)

- (vi) He can speak French. He can write poem's in French.
(Combine using 'not only - - - - - but also.')
- (vii) "No," I said, "I don't want a book." (Rewrite in Indirect speech) 7
3. (a) Discuss nature and importance of communication. 5
(b) Draft a specimen Advertisement for Engineering College. 5
(c) Explain verbal communication with types. 4

OR

4. (a) Explain the process of communication. 5
(b) Prepare a detailed notice of a meeting. 5
(c) What are the types of formal report ? 4
5. (a) Write application for the position of Manager. (Export marketing). 6
(b) How do graphics help to communicate better? Explain with any two kind of graphics. 6

OR

6. (a) What are the types of non verbal communication ? 6
(b) Write letter to administrative officer demanding bonafide certificate for passport application ? 6

